



MINUTES OF HIGH HAM PARISH COUNCIL MEETING
HELD AT HIGH HAM VILLAGE HALL
ON TUESDAY 9th MAY 2017

Present: David Vigar (Chairman), James Godfrey, Nancy Green, Chris Palmer, Amanda Chuter, John Vigar, Bryan Bartlett, Gerard Tucker (District Councillor), V Young (Clerk).
Parishioners Approx: 28

Meeting opened at the conclusion of the Annual Parish Meeting.

1) Present, consideration of apologies received and confirmation that a quorum is present –All councillors present, quorum confirmed present.

2) Election of Chairman for the year and signing of Chairman's Declaration of Acceptance of Office.

David Vigar was elected Chairman. Proposed John Vigar, seconded Amanda Chuter, carried unanimously.

3) Election of Vice-Chairman for the year. Amanda Chuter and Nancy Green were elected joint vice-chairmen for the coming year. Proposed by Bryan Bartlett, seconded David Vigar, carried unanimously.

4) Declarations of interest on agenda items. None

5) Open Discussion : High Ham windmill was currently closed. Clerk to contact national trust.

6) Representatives, Appointments & Policies including

- Planning Officer. Chris Palmer appointed. Proposed by David Vigar, seconded Nancy Green and carried unanimously.
- The School Representative. Chris Palmer appointed. Proposed by David Vigar, seconded Nancy Green and carried unanimously.
- The Village Hall Representative. John Vigar appointed. Proposed by Nancy Green, seconded David Vigar and carried unanimously.
- SALC. Vicky Young appointed – Proposed by Bryan Bartlett, seconded Amanda Chuter and carried unanimously.
- Parish Lengthsman Liaison and Strimmer project. Amanda Chuter appointed. Proposed by Chris Palmer seconded Nancy Green and carried unanimously.
- The Hext Almshouse Trust. Molly Cullen appointed. Proposed by John Vigar seconded Nancy Green.
- Speedwatch Representative. Peter Dent appointed. Proposed by Amanda Chuter, seconded Bryan Bartlett and carried unanimously.
- Footpath officer – Ian Taylor appointed. Proposed by Nancy Green, seconded by David Vigar.
- To appoint the Council's Tree Warden. – Paul Brunson appointed. Proposed by Nancy Green, seconded Amanda Chuter and carried unanimously.
- To appoint the Honorary Auditor. – Mike Tottle appointed. Proposed by John Vigar, seconded by David Vigar and carried unanimously.
- Playing Field Management Committee ratification including 2 council members. Nancy Green, James Godfrey, Paul Brunson, Peter Brown Charlotte Botheridge, Lisa Whiting, Natalie Grant and Robert Webb were ratified as members. Proposed by David Vigar, seconded Bryan Bartlett and carried unanimously.
- Millennium Wood Management Committee ratification including 2 council members. Amanda Chuter and David Vigar to continue as council members, other members ratified Roger Hall, Amy Drewitt and Craig Howe. All were happy to continue. Proposed by Nancy Green, seconded Chris Palmer and carried unanimously.
- Any other – Finance committee - David Vigar, Nancy Green and Amanda Chuter to make up committee. Proposal carried unanimously. Emergency Plan – Chris Palmer to continue. Website co-ordinator – Bryan Bartlett to continue. Highways –Bryan Bartlett to continue.
- Adoption of Code of Conduct, Standing Orders, Financial regulations – unanimously decided to carry on with current arrangements.



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7) Councillors reports

Gerard Tucker presented the District Councillor's report and highlighted a recent application for Wagg Meadow was to go to area north. The rotary club and the district council might be able to provide grants for the hot trolley for the Village Hall.

8) Approval of Minutes - The minutes of the meeting held on 11th April 2017 were approved as a true record.

9) Adoption of accounts for year ending 31 March 2017 and resolution to agree annual return figures and Annual Statement of Governance. – the statement of governance must be completed before the resolution on the accounts.

a) Nancy Green proposed, Amanda Chuter seconded that 'The Annual Statement of Governance' was approved for the year ending 31 March 2016. Carried unanimously.

b) Chris Palmer proposed and Bryan Bartlett seconded that the statement of accounts for the year ending 31 March 2016 be adopted. Carried unanimously.

10) Matters arising/Items for Discussion

a. Highways - Bryan Bartlett updated the meeting on the ongoing issues regarding chevrons at Bridgehorn, potholes by Heavens Gate and the progress regarding the signs for the Millennium Wood and the posts on the green and the situation regarding drain clearance to be undertaken in autumn.

b. Parish Lengthsman /Cemetery work /Millennium Wood/Strimmer Project . The following reports were made.

April

14.5 hrs worked

160.5 remaining

Main focus vegetation management of:

Priority visibility splays

Cemetery mowing

Millennium Wood mowing

Weed killing and wood chip in MW around benches, picnic tables and other features

MW new plantings mulched

Tree felling

c. Millennium Wood: Volunteer day coming up to clear algae. Planned to install lectern signboard on 22nd May.

d. Any Other David Fisher had donated another noticeboard which it was thought would be helpful to have at Low Ham. Paul was thanked for the donation of the unused noticeboard.

11) Correspondence.

John Vigar had received correspondence regarding a seat to be donated at the Church. This met with unanimous support and the donation was welcomed.

The Lengthsman refund from excess contribution under the old operating system was to be received shortly.

The footpath under dispute was still currently closed awaiting outcome of an appeal.

12) Planning Applications for Consideration

a) 17/01705/S73 Chapel Cottage, Windmill Road, High Ham, Langport, Somerset, TA10 9DL

Application to vary conditions 2 (approved plans) of 16/04906/FUL to allow the substitution of plan 13/01353/02 B with 13/1353/02 C to provide more light and space.

Unanimously agreed no objections.

b) 17/01629/FUL Land Os 6155 Part, Picts Hill, Langport, Somerset, TA10 9EX,

The erection of 1 No. detached dwelling and garage.



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After discussion council voted in favour of supporting the application with 4 in favour and 3 abstentions.

13) Planning Applications Decided

17/01163/S73 Hill View, Low Ham Road, Low Ham, Langport, Somerset, TA10 9DY, Application to vary condition 02, 05 and 07 (approved plans) of 16/01183/FUL for the addition of a garden room.- Granted

14) Summary of Meetings attended. -

Playing Field AGM had taken place – next meeting in July.

Website design/training meeting had taken place and had been productive.

15) Payments for approval and cheques to authorise

The following items were approved for payment

SALC – £ £225 approx – if invoice received prior to meeting

Broker Network (insurance) – approve approx. £ 875 based on last year as due between meetings.

V Young – Clerk wages and expenses – £221.56

Parish Lengthsman - £492.16

Nature Signs - £1170.00

Somerset Landscapes - £119.28

N Green Expenses - £50.20

Parish Lengthsman Weed Killer - £19.95

16) Matters of Report and items for next meeting –

Reported that the Christmas Crew were holding an event to raise funds for the float.

17) Date of Next Meeting

The Date of the next meeting was set as Tuesday 13th June 2017.

The meeting closed at 9.10pm